WHAT IS TIMS WEB?

BSEE's Technical Information Management System Web (TIMS Web)

https://timsweb.bsee.gov

WHY WILL BSEE AND INDUSTRY USE TIMS WEB?

- BSEE issued an NTL designating TIMS Web as the official document management system. NTL 2023-N01 - Reorganization of Title 30—Renewable Energy and Alternate Uses of Existing Facilities on the Outer Continental Shelf (Updated 2-3-23) – Effective 1/17/2023,

  - Streamlines communication,
  - Eliminates the need to submit documents via multiple emails or couriered hard drives, and
  - Electronic submittal of data provides a secure file transfer mechanism.

WHEN WILL INDUSTRY BEGIN USING TIMS WEB?

Monday, April 3, 2023

HOW DOES INDUSTRY REGISTER TO GAIN ACCESS?

Double Click Electronic fillable forms below

Administrator

General User Account

TYPES OF TIMS WEB ACCOUNT FORMS

Administrator

And

General User

ADMINISTRATOR USER ACCOUNT FORM

U.S. Department of the Interior

Bureau of Safety and Environmental Enforcement (BSEE)

eWell and TIMS Web Administrator Access Request Form

(This form must be printed on one page only, front and back)

I am requesting the following administrator additions or changes:

_____ **New Administrator**

_____ **Add Company**

_____ **Delete Administrator**

_____ **Existing eWell User/Admin or TIMS Web user Requesting TIMS Web Admin account**

Administrator information: (leave User ID blank for new users)

Current eWell User ID: _____ **TIMS Web User ID:** _____

Name: _____ _____ __ _____ _____

Prefix First Name MI Last Name Suffix

Title: _____

Address: **Employer Name:** _____

Division: _____

Street: _____

City: _____ **State:** _____

ZIP: _____ **Country:** _____

Phone Number: _____ **Fax Number:** _____

Email: _____

CERTIFICATION

1. I understand that using the BSEE/BOEM TIMS Web system and eWell system means I will be using BSEE/BOEM Computer Systems, Electronic Mail, Internet connections and associated equipment, software and data. These resources are to be used for official government business only and in compliance with Department of the Interior and bureau policies. Law prohibits any other use of these items (18 USC Sec. 641). Violations of the law can result in loss of system access and criminal penalties.
2. If I am aware of a security breach (password sharing, hacking), I will immediately notify the BSEE Enterprise IT Service Desk.
3. I will select my own password and I will NOT share my password or username with anyone. If I no longer need access to the TIMS Web system and eWell system for any reason, I will expire all my entitlements and submit a new form to BOEM to delete my username from the system.
4. I have read the TIMS Web and eWell disclaimer and agree to the conditions specified in the document.

__ **I consent and will adhere to the above conditions.**

Administrator Signature: _____ Date: _____

Updated on 02/26/2017

Initial the appropriate authorization. Only one block must be initialed.

ADMINISTRATOR AUTHORIZATION

Please initial if administrator is employed by a BOEM-Qualified company.

____ I authorize this administrator to have full access to all my company's data and information stored in the BOEM/BSEE TIMS Web and eWell databases. The Administrator will be responsible for granting entitlements/roles (View, Enter, Submit, et cetera) to my company's data stored in the TIMS Web and eWell databases for company users.

AGENT ADMINISTRATOR AUTHORIZATION

Please initial if administrator is employed by a third party company acting as an agent.

____ I authorize this administrator as an agent administrator. As an agent administrator, they will have full access to all my company's data and information stored in the BOEM/BSEE TIMS Web and eWell databases. The Administrator will be responsible for granting entitlements/roles (View, Enter, Submit, et cetera) to company data stored in the TIMS Web and eWell databases for my company's users and agents.

NON-BOEM-QUALIFIED COMPANY AUTHORIZATION

Please initial if this account is being created for an External Reviewer (e.g., other Federal or State government agency) or a company that is not BOEM qualified (e.g. State-only operators or Service providers), conducting offshore operations under contract for a BOEM-qualified company, or is a State Lease holder with no Federal leases, or providing information to BSEE on a voluntary basis.

____ I authorize this administrator to have full access to all my company's data and information stored in the BOEM/BSEE TIMS Web database. The Administrator will be responsible for granting entitlements/roles (View, Enter, Submit, et cetera) to my company's data stored in the TIMS Web database for company users.

List all companies for which the administrator will grant entitlements/roles. These must be BOEM companies for which the representative below has BOEM signature authority, a Non BOEM-Qualified company under contract to a BOEM-qualified company, or a Surety company for which the representative is designated as having Power of Attorney (POA) on the attached POA document.

BSEE/BOEM Company Number (Leave blank for Non BOEM-Qualified Companies)	**Company Name** (Must match that on BOEM Qualification File or the attached Surety POA)

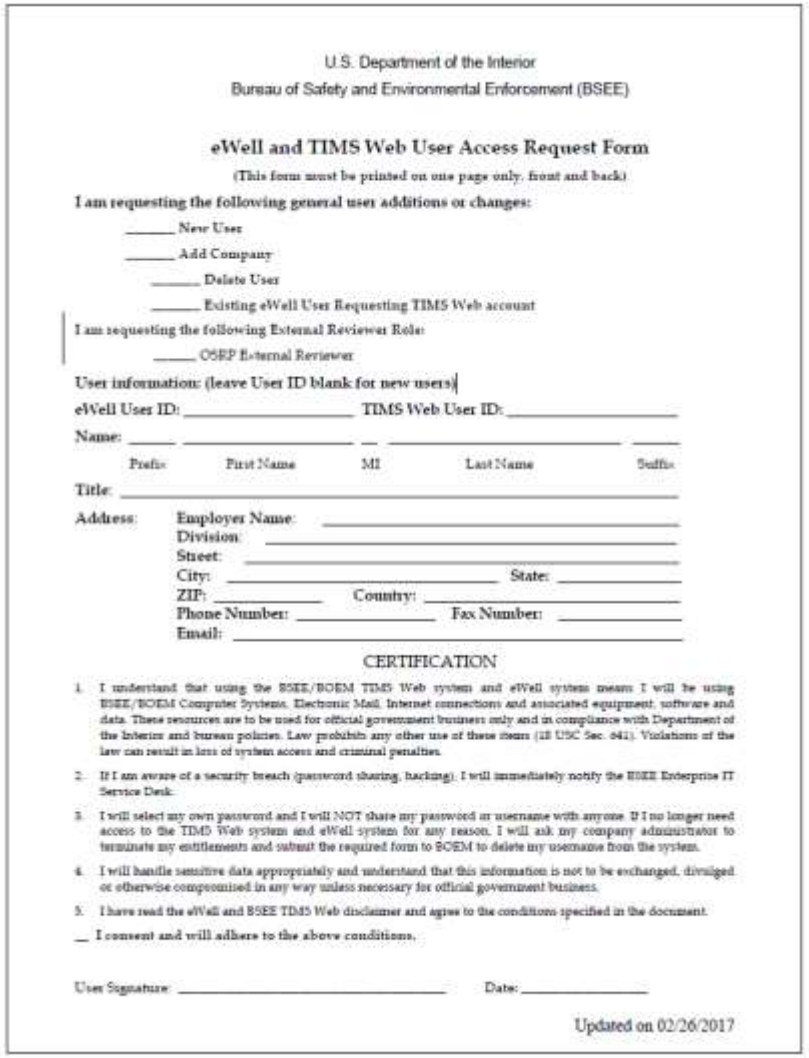
Representative Name: _____ (print)

Representative Title: _____

Representative Signature: _____ Date: _____

Updated on 02/26/2017

GENERAL USER ACCOUNT FORM



U.S. Department of the Interior
Bureau of Safety and Environmental Enforcement (BSEE)

eWell and TIMS Web User Access Request Form

(This form must be printed on one page only, front and back)

I am requesting the following general user additions or changes:

_____ New User
_____ Add Company
_____ Delete User
_____ Existing eWell User Requesting TIMS Web account

I am requesting the following External Reviewer Role:

_____ OSEP External Reviewer

User information: (leave User ID blank for new users)

eWell User ID: _____ TIMS Web User ID: _____

Name: _____ _____ __ _____ _____

Prefix First Name MI Last Name Suffix

Title: _____

Address: Employer Name: _____
Division: _____
Street: _____
City: _____ State: _____
ZIP: _____ Country: _____
Phone Number: _____ Fax Number: _____
Email: _____

CERTIFICATION

1. I understand that using the BSEE/BOEM TIMS Web system and eWell system means I will be using BSEE/BOEM Computer Systems, Electronic Mail, Internet connections and associated equipment, software and data. These resources are to be used for official government business only and in compliance with Department of the Interior and bureau policies. Law prohibits any other use of these items (18 USC Sec. 641). Violations of the law can result in loss of system access and criminal penalties.
2. If I am aware of a security breach (password sharing, hacking), I will immediately notify the BSEE Enterprise IT Service Desk.
3. I will select my own password and I will NOT share my password or username with anyone. If I no longer need access to the TIMS Web system and eWell system for any reason, I will ask my company administrator to terminate my entitlements and submit the required form to BOEM to delete my username from the system.
4. I will handle sensitive data appropriately and understand that this information is not to be exchanged, divulged or otherwise compromised in any way unless necessary for official government business.
5. I have read the eWell and BSEE TIMS Web disclaimer and agree to the conditions specified in the document.

__ I consent and will adhere to the above conditions.

User Signature: _____ Date: _____

Updated on 02/26/2017

Initial the appropriate authorization. Only one block must be initialed.

USER AUTHORIZATION

Please initial if user is employed by a BOEM-Qualified company.

___ I authorize this user to have access to the company's data based on entitlements granted by the company's TIMS Web administrator.

AGENT USER AUTHORIZATION

Please initial if user is employed by a third party company acting as an agent.

___ I authorize this user as an agent user who has access to the company's data based on entitlements granted by the company's TIMS Web administrator or by the agent company's TIMS Web administrator.

NON-BOEM-QUALIFIED COMPANY AUTHORIZATION

Please initial if this account is being created for an External Reviewer (e.g., other Federal or State government agency) or a company that is not BOEM qualified (e.g. State-only operators or Service providers), conducting offshore operations under contract for a BOEM-qualified company, or is a State Lease holder with no Federal leases, or providing information to BSEE on a voluntary basis.

___ I authorize this user to have full access to all my company's data and information stored in the BSEE TIMS Web database.

List all companies for which the user will view or submit data. These must be BOEM-qualified companies for which the representative below has BOEM signature authority, a Non BOEM-Qualified company under contract to a BOEM-qualified company, or a Surety company for which the representative is designated as having Power of Attorney (POA) on the attached POA document.

BSEE/BOEM Company Number (Leave blank for Surety or Non BOEM-Qualified Companies)	Company Name (Must match that on BOEM Qualification File or the attached Surety POA, if applicable)

Representative Name: _____ (print)

Representative Title: _____

Representative Signature: _____ Date: _____

Updated on 02/26/2017

ADMINISTRATOR USER ACCOUNT FORM

U.S. Department of the Interior

Bureau of Safety and Environmental Enforcement (BSEE)

eWell and TIMS Web Administrator Access Request Form

(This form must be printed on one page only, front and back)

I am requesting the following administrator additions or changes:

_____ New Administrator Select this option only if you require a NEW Administrator Account

_____ Add Company

~~_____ Delete Administrator~~

~~_____ Existing eWell User/Admin or TIMS Web user Requesting TIMS Web Admin account~~

GENERAL USER ACCOUNT FORM

U.S. Department of the Interior

Bureau of Safety and Environmental Enforcement (BSEE)

eWell and TIMS Web User Access Request Form

(This form must be printed on one page only, front and back)

I am requesting the following general user additions or changes:

_____ **New User** Select this option only if you require a NEW user account.

_____ **Add Company**

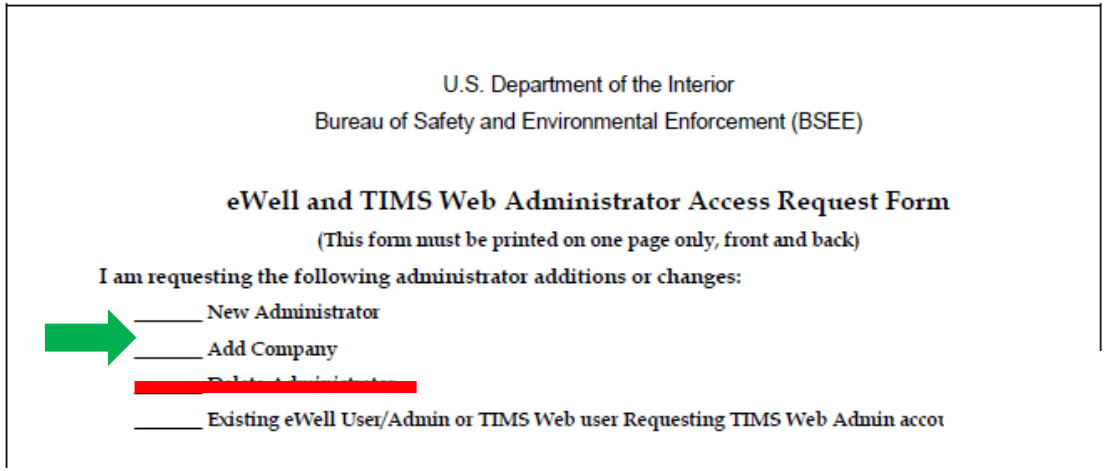
~~_____ Delete User~~

~~_____ Existing eWell User Requesting TIMS Web account~~

~~I am requesting the following External Reviewer Role:~~

~~_____ OSRP External Reviewer~~

ADMINISTRATOR AND GENERAL USER ACCOUNT FORM



U.S. Department of the Interior
Bureau of Safety and Environmental Enforcement (BSEE)

eWell and TIMS Web Administrator Access Request Form

(This form must be printed on one page only, front and back)

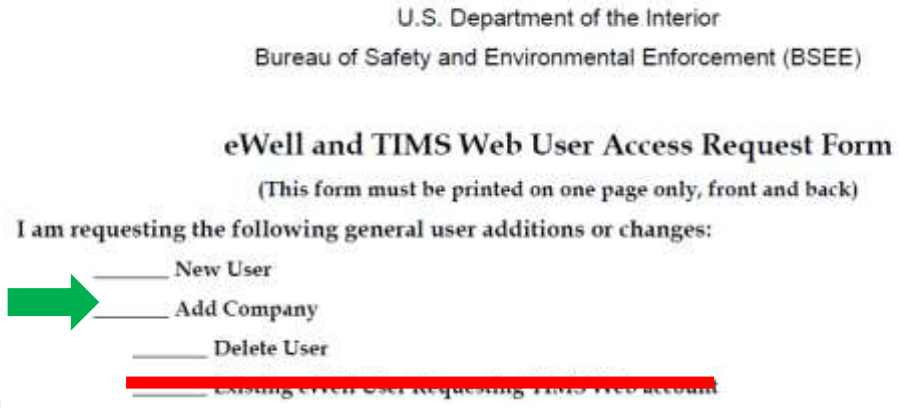
I am requesting the following administrator additions or changes:

_____ New Administrator

_____ Add Company

_____ Existing eWell User/Admin or TIMS Web user Requesting TIMS Web Admin accou

Select “Add Company” only when you have an existing user account and require access to another company.



U.S. Department of the Interior
Bureau of Safety and Environmental Enforcement (BSEE)

eWell and TIMS Web User Access Request Form

(This form must be printed on one page only, front and back)

I am requesting the following general user additions or changes:

_____ New User

_____ Add Company

_____ Delete User

ADMINISTRATOR AND GENERAL USER ACCOUNT FORM

Administrator information: (leave User ID blank for new users)

~~**Current eWell User ID:** _____ **TIMS Web User ID:** _____~~

Name: _____ _____ __ _____ _____

Prefix First Name MI Last Name Suffix

Title: _____

Address: **Employer Name:** _____

Division: _____

Street: _____

City: _____ **State:** _____

ZIP: _____ **Country:** _____

Phone Number: _____ **Fax Number:** _____

Email: _____

ADMINISTRATOR AND GENERAL USER ACCOUNT FORM

CERTIFICATION

1. I understand that using the BSEE/BOEM TIMS Web system and eWell system means I will be using BSEE/BOEM Computer Systems, Electronic Mail, Internet connections and associated equipment, software and data. These resources are to be used for official government business only and in compliance with Department of the Interior and bureau policies. Law prohibits any other use of these items (18 USC Sec. 641). Violations of the law can result in loss of system access and criminal penalties.
2. If I am aware of a security breach (password sharing, hacking), I will immediately notify the BSEE Enterprise IT Service Desk.
3. I will select my own password and I will NOT share my password or username with anyone. If I no longer need access to the TIMS Web system and eWell system for any reason, I will expire all my entitlements and submit a new form to BOEM to delete my username from the system.
4. I have read the TIMS Web and eWell disclaimer and agree to the conditions specified in the document.

Initial

__ **I consent and will adhere to the above conditions.**

Please sign and date

Administrator Signature: _____ Date: _____

ADMINISTRATOR AND GENERAL USER ACCOUNT FORM

Initial the appropriate authorization. Only one block must be initialed.

ADMINISTRATOR AUTHORIZATION

Please initial if administrator is employed by a BOEM-Qualified company.

Initial One

____ I authorize this administrator to have full access to all my company's data and information stored in the BOEM/BSEE TIMS Web and eWell databases. The Administrator will be responsible for granting entitlements/roles (View, Enter, Submit, et cetera) to my company's data stored in the TIMS Web and eWell databases for company users.

AGENT ADMINISTRATOR AUTHORIZATION

Please initial if administrator is employed by a third party company acting as an agent.

____ I authorize this administrator as an agent administrator. As an agent administrator, they will have full access to all my company's data and information stored in the BOEM/BSEE TIMS Web and eWell databases. The Administrator will be responsible for granting entitlements/roles (View, Enter, Submit, et cetera) to company data stored in the TIMS Web and eWell databases for my company's users and agents.

NON-BOEM-QUALIFIED COMPANY AUTHORIZATION

Please initial if this a ted for an External Reviewe or State government agency) or a company providers), conducting offshore operations under contract a State Lease holder with no Federal leases, or providing informati

____ I authorize t ave full access to all my co rmation stored in the BOEM/BSEE TI database. The Administrator will be responsible f ng entitlements/roles (View, Enter, Submit, et cetera) to my company's data stored in the TIMS Web database for company users.

ADMINISTRATOR AND GENERAL USER ACCOUNT FORM

List all companies for which the administrator will grant entitlements/roles. These must be BOEM companies for which the representative below has BOEM signature authority, a Non BOEM-Qualified company under contract to a BOEM-qualified company, or a Surety company for which the representative is designated as having Power of Attorney (POA) on the attached POA document.

BSEE/BOEM Company Number (Leave blank for Non BOEM-Qualified Companies	**Company Name** (Must match that on BOEM Qualification File or the attached Surety POA)

ADMINISTRATOR USER ACCOUNT FORM

Company Numbers	Company Name	Lease Numbers
15119	Atlantic Shores Offshore Wind Bight, LLC	OCS-A 0541
15116	Atlantic Shores Offshore Wind Project 1,	OCS-A 0499
15117	Atlantic Shores Offshore Wind Project 2,	OCS-A 0499
15092	Atlantic Shores Offshore Wind, LLC	OCS-A 0549 (Seg out of OCS-A 0499)
15115	Attentive Energy LLC	OCS-A 0538
15019	Avandgrid Renewables, LLC	
15053	Bay State Wind LLC	OCS-A 0500
15104	Becon Wind LLC	OCS-A 0520
15096	OW Ocean Winds East LLC (NCIS Blue Point Wind, LLC)	OCS-A 0537
15000	Bluewater Wind Delaware LLC	
15014	Commonwealth of Virginia, Department of Mines, Minerals and Energy (Name change to Commonwealth of Virginia, Virginia Department of Energy which became effective 10/2021)	OCS-A 0497
15112	Community Offshore Wind, LLC	OCS- A 0539
15028	Sunrise Wind LLC (NCIS Deepwater Wind Hudson Canyon, LLC)	OCS-A 0487
23138	Deepwater Wind South Fork, LLC	
15134	Duke Energy Renewables Wind, LLC	OCS-A 0546
15098	DWW Rev I, LLC	OCS-A 0486
15103	Empire Offshore Wind LLC	OCS-A 0512

Company Numbers	Company Name	Lease Numbers
15058	Equinor Wind US LLC	
15009	GSOE I, LLC	OCS-A 0482
15091	Invenergy Wind Offshore LLC	OCS-A 0542
15101	Kitty Hawk Wind, LLC	OCS-A 0508
15082	Mayflower Wind Energy LLC (Name change to SouthCoast Wind Energy LLC which became effective 1/26/2023	OCS-A 0521
15057	Ocean Wind US LLC	OCS-A 0498
15059	Orsted North America Inc.	OCS-A 0532
15127	Park City Wind LLC	OCS-A 0534
15069	Skpjack Offshore Energy, LLC	OCS-A 0519
15072	South Fork Wind, LLC	OCS-A 0517
15052	The Narragansett Electric Company	OCS-A 0506
15136	TotalEnergies Renewables USA, LLC	OCS-A 0545
15023	US Wind Inc.	OCS-A 0490
15118	Vineyard Mid-Atlantic LLC	OCS-A 0544
15099	Vineyard Northeast LLC	OCS-A 0522
15097	Vineyard Wind 1 LLC	OCS-A 0501
15010	Vineyard Wind LLC	
15042	Virginia Electric and Power Company	OCS-A 0483

ADMINISTRATOR USER ACCOUNT FORM

Representative Name: _____
(print)

Representative Title: _____

Representative Signature: _____ Date: _____

Signatures MUST match the current terms outlined on your company's Bureau of Ocean Energy Management Qualification Card.
https://www.data.bsee.gov/Other/DiscMediaStore/ScanCompanyFiles.aspx

PLEASE SEND USER ACCOUNT REQUEST FORMS TO

RenewableEnergy@BOEM.gov

FOR INFORMATION REGARDING REGISTRATION PROCEDURES FOR NEW USER ACCOUNTS OR THE TIMS WEB APPLICATION, INCLUDING GENERAL TRAINING, USER HELP, AND FUTURE ENHANCEMENTS,

PLEASE EMAIL BSEEOFFICEOFRENEWABLEENERGY@BSEE.GOV.

Tara L. Shifflett

BSEE Website: www.bsee.gov

@BSEEgov

BSEEgov

Bureau of Safety and Environmental Enforcement

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