

**UNITED STATES DEPARTMENT OF THE INTERIOR  
BUREAU OF SAFETY AND ENVIRONMENTAL ENFORCEMENT**

NTL No. 2020-N01

Effective Date: January 1, 2020

NATIONAL NOTICE TO LESSEES AND OPERATORS OF FEDERAL OIL, GAS, AND  
SULPHUR LEASES ON THE OUTER CONTINENTAL SHELF

**Modifications to Form BSEE-0131**

**Purpose**

This Notice to Lessees and Operators (NTL) supplements the information in NTL 2018-N05. The purpose of this NTL is to provide:

- Notification of modifications to form BSEE-0131 that eliminate unnecessary data requests and potential ambiguities on the form;
- Notification that these modifications are made in the forms available on both the Performance Measures Data Portal and the BSEE OCS Performance Measures website;
- Notification that the modified forms are to be used for submission of Calendar Year (CY) 2019 and subsequent years' performance measures data; and
- Contact information for persons who can provide assistance regarding the submission of SEMS documents.

**Authority**

In accordance with 30 CFR 250.1929, you must submit to BSEE your Form BSEE-0131 (OCS Performance Measures Data) annually by March 31<sup>st</sup>, reporting the previous calendar year's data.

**Elimination of Unnecessary Data Requests and Potential Ambiguities**

BSEE made two changes to the BSEE-0131 Performance Measures data collection form, effective for the CY 2019 reporting cycle: the elimination of a data request on wastewater non-compliances; and a clarification to the data requests for total recordable injuries and illnesses. The data request on wastewater non-compliance was eliminated because BSEE determined that this data is already available on the Environmental Protection Agency's Enforcement and Compliance History Online (ECHO) database. Regarding total recordable injuries and illnesses, Sections A and B of form BSEE-0131 previously asked for total recordable injuries and illnesses, while Sections C and D asked for total recordable DART<sup>1</sup> injuries and illnesses. The new changes make it clearer that Sections A and B ask for total recordable **non-DART** injuries and illnesses. This change will help prevent double-counting of DART injuries and illnesses within the BSEE-0131 form itself. The Office of Management and Budget agreed that these two changes are non-substantial since they do not increase the reporting burden on the industry.

---

<sup>1</sup> DART stands for "Days Away, Restricted or Transferred" and refers to an incident that leads to an injured party's lost time, restricted duty, or transfer to a different job function.

### **Revised Form Availability**

The revised BSEE-0131 form is available as a PDF and as a template through the Performance Measures Data Portal, both of which are accessible at the BSEE OCS Performance Measures website (<https://www.bsee.gov/resources-and-tools/compliance/safety-and-environmental-management-systems-sems/ocs-performance-measures>). BSEE will continue to accept submissions for 2019 CY data, due to BSEE by March 31, 2020, in PDF and paper form as well as via the Performance Measures Data Portal.

### **Guidance Document Statement**

BSEE issues NTLs as guidance documents in accordance with 30 CFR 250.103 to clarify or provide more detail about certain regulatory requirements and to outline the information you must provide in your various submittals.

### **Paperwork Reduction Act of 1995 Statement**

The Office of Management and Budget (OMB) has approved the information collection requirements for 30 CFR Part 250, subpart S under OMB Control Number 1014-0017. This NTL does not impose any additional information collection requirements subject to the Paperwork Reduction Act of 1995.

### **Contacts**

If you have any questions on this NTL or on any SEMS document submission, you may email [SEMS@BSEE.gov](mailto:SEMS@BSEE.gov).

/s/ Stacey Noem  
Stacey Noem  
Acting Chief, Office of Offshore Regulatory Programs