

**UNITED STATES DEPARTMENT OF THE INTERIOR  
MINERALS MANAGEMENT SERVICE**

NTL No. 2009–N03

Effective Date: May 12, 2009

**NOTICE TO LESSEES AND OPERATORS OF FEDERAL OIL, GAS, AND SULPHUR  
LEASES IN THE OUTER CONTINENTAL SHELF**

**Posting the Department of the Interior (DOI) Inspector General’s Hotline number at Outer  
Continental Shelf (OCS) Oil and Gas Facilities**

The Minerals Management Service (MMS) requests that a copy of this Notice to Lessees and Operators (NTL) be posted on a safety bulletin board at your facilities handling OCS production, from production facilities to production/royalty measurement facilities.

The MMS regulations at 30 CFR 250.1205 require you to protect Federal production against production loss or theft. Further, you are required to report the following to the Regional Supervisor as soon as possible, but no later than the next business day after discovery:

- Theft or mishandling of production;
- Tampering with or bypassing any component of the royalty measurement facility; and
- Falsifying production measurements.

Additionally, the MMS advises anyone aware of these activities to report them to the DOI Office of the Inspector General (OIG). The OIG maintains a hotline to facilitate the reporting of allegations of fraud, waste, abuse, mismanagement, or misconduct in DOI programs or operations:

[www.doioig.gov/hotline](http://www.doioig.gov/hotline)  
1-800-424-5081

The Inspector General Act of 1978 and other pertinent laws provide for the protection of persons making hotline complaints. You have the option of submitting your complaint(s) via internet electronic mail, telephone, or U.S. mail. Allegations may be reported by DOI employees or contractors and the general public.

Individuals who contact the hotline are not required to identify themselves; however, persons who report allegations are encouraged to identify themselves in the event additional questions arise as the OIG evaluates their allegations. Allegations with limited details or merit may be held in abeyance until further, specific details are reported or obtained.

Pursuant to the Inspector General Act of 1978, the Inspector General will not disclose the identity of an individual who provides information without the consent of that individual, unless the Inspector General determines that such disclosure is unavoidable during the course of an investigation.

**Guidance Document Statement**

The MMS issues NTLs as guidance documents in accordance with § 250.103 to clarify, supplement, and provide more detail about certain MMS regulatory requirements and to outline the information you must provide in your various submittals. Under that authority, this NTL sets forth a policy on and an interpretation of regulatory requirements that provides a clear and consistent approach to complying with those requirements.

**Paperwork Reduction Act of 1995 (PRA) Statement**

This NTL does not refer to or impose any information collection subject to the PRA.



Chris C. Oynes  
Associate Director for  
Offshore Energy and Minerals Management