

**UNITED STATES DEPARTMENT OF THE INTERIOR  
BUREAU OF SAFETY AND ENVIRONMENTAL ENFORCEMENT**

NTL No. 2015–N04

Effective Date: **Immediately**

NATIONAL NOTICE TO LESSEES AND OPERATORS (NTL) OF FEDERAL OIL AND  
GAS LEASES AND PIPELINE RIGHT-OF-WAY HOLDERS ON THE OUTER  
CONTINENTAL SHELF

**BSEE Headquarters Address Change from Herndon, VA to Sterling, VA**

**Purpose**

This Notice to Lessees and Operators (NTL) provides notification of a change of address for the Bureau of Safety and Environmental Enforcement (BSEE) Headquarters Offices from Herndon, VA to Sterling, VA. Phone numbers for this office remain unchanged.

This NTL also clarifies that, until BSEE revises, reissues, or withdraws published NTLs that reference the former BSEE Headquarters Offices at 381 Elden Street, Herndon, VA 20170, such references shall be deemed to apply to its office at 45600 Woodland Road, Sterling, VA 20166.

**Background Information**

The BSEE Headquarters Offices in Virginia has been relocated. This NTL provides the updated address. Phone numbers for this office remain unchanged.

**Address Information Update**

BSEE Headquarters Offices  
45600 Woodland Road  
Sterling, VA 20166

**Guidance Document Statement**

BSEE issues NTLs as guidance documents in accordance with 30 CFR 250.103 to clarify or provide more detail about certain BSEE regulatory requirements and to outline the information you must provide in your various submittals.

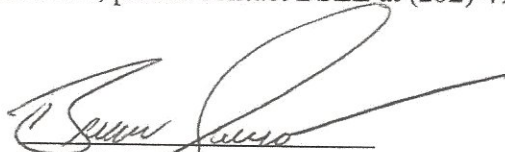
**Paperwork Reduction Act of 1995 Statement**

This NTL does not impose any information collection requirements subject to the Paperwork Reduction Act of 1995.

**Contact**

If you have any questions regarding this NTL, please contact BSEE at (202) 412-8375.

Date: NOV 10 2015

A handwritten signature in black ink, appearing to read "Brian Salerno", written over a horizontal line.

Brian Salerno  
Director  
BSEE