

**UNITED STATES DEPARTMENT OF THE INTERIOR  
BUREAU OF SAFETY AND ENVIRONMENTAL ENFORCEMENT  
NATIONAL NOTICE**

NTL No: 2022-N03

Effective Date: August 12, 2022

**NOTICE TO LESSEES AND OPERATORS OF FEDERAL  
OIL AND GAS LEASES IN THE OUTER CONTINENTAL SHELF**

**Partial Refund of Payments from March 1, 2022 – April 5, 2022**

This Notice to Lessees and Operators (NTL) provides information to operators, lessees, and pipeline right-of-way holders regarding service fees paid to the Bureau of Safety and Environmental Enforcement (BSEE) from March 1, 2022, through April 5, 2022.

The BSEE service fee amounts are specified in 30 CFR 250.125. In early 2022, BSEE undertook a rulemaking to adjust those service fees to account for inflation. On Tuesday March 1, 2022, BSEE posted the updated BSEE cost recovery fee increase adjustments for inflation in the Pay.Gov system. However, due to associated rulemaking delays, the regulatory changes had not taken effect at that time. The correct effective date for implementation of the adjusted service fees is Wednesday April 6, 2022. Therefore, BSEE will be reviewing all cost recovery fee collections received between March 1, 2022, and April 5, 2022, to process partial refunds.

**Credit Card Refunds**

The refund process for Credit Card payments will take place within 45-days of the signing of this NTL. An email notice will be sent to the payee from the Pay.Gov system.

**ACH-Debit Refunds**

The refund process for ACH-Debit (electronic checks) payments will take place within 60 days of the signing of this NTL. An email notice will be sent to payees from [BseeFinanceAccountsReceivable@bsee.gov](mailto:BseeFinanceAccountsReceivable@bsee.gov) regarding the partial ACH-Debit refund. Some refunds may include more than one partial refund depending on the number of application fees paid during the period indicated above.

**Paperwork Reduction Act of 1995 Statement:**

The Office of Management and Budget (OMB) has approved the information collection requirements and assigned OMB Control Number 1014-0022 for 30 CFR 250, subpart A regulations. This NTL does not impose any additional information collection requirements subject to the Paperwork Reduction Act of 1995 (44 U.S.C. 3501 et seq.).

We apologize for any inconvenience that this delay has caused and will expedite the refunds as quickly as possible. If you have questions, please contact Brenda Dickerson at (703) 787-1617 or [BseeFinanceAccountsReceivable@bsee.gov](mailto:BseeFinanceAccountsReceivable@bsee.gov).

**Contact for NTL**

If you need clarification regarding this NTL, please contact Brenda Dickerson in the Accounting Systems Branch for BSEE at [brenda.dickerson@bsee.gov](mailto:brenda.dickerson@bsee.gov).

KS / signed

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Kevin M. Sligh Sr.  
Director, BSEE