

**UNITED STATES DEPARTMENT OF THE INTERIOR  
MINERALS MANAGEMENT SERVICE  
GULF OF MEXICO OCS REGION**

NTL No. 2006-G19

Effective Date: October 25, 2006

NOTICE TO LESSEES AND OPERATORS OF FEDERAL OIL, GAS, AND SULPHUR  
LEASES AND PIPELINE RIGHT-OF-WAY HOLDERS  
IN THE OUTER CONTINENTAL SHELF, GULF OF MEXICO OCS REGION

**Hurricane and Tropical Storm Evacuation and Production Curtailment Statistics**

This Notice to Lessees and Operators (NTL) is issued pursuant to 30 CFR 250.103 and supersedes NTL No. 2006-G11, effective June 2, 2006, on this subject. It adds a definition for curtailed production, adds a telefax number for transmitting Form MMS-132 and the facility shut-in report, updates a regulatory reference, and changes a contact.

**Background**

Under 30 CFR 250.192, you must submit statistics to the Minerals Management Service (MMS) Gulf of Mexico OCS Region (GOMR) regarding evacuation of personnel and curtailment of production because of hurricanes, tropical storms, or other natural disasters. Pursuant to 30 CFR 250.186(a), the MMS GOMR has established the facility shut-in report. The MMS GOMR uses these data and information to work interactively with the U.S. Coast Guard on rescue needs and oil spills and to notify the news media and interested public entities that monitor shut-in production.

**Definition**

*Curtailed Production* means well production that is metered for MMS royalty on your facility that is shut in either partially or totally because of an impending storm. This includes un-metered production boarding from other facilities and/or shut-in subsea wells that flow to and are metered on your facility. If production is metered onshore, include that shut-in production in your report.

*Evacuation* means the removal of all personnel (both essential and non-essential) from a platform or drilling rig.

**E-mail Submittal**

A. Form MMS-132. Complete [Form MMS-132](#) (see the Attachment to this NTL). This form specifies the information that the MMS GOMR collects when platforms and drilling rigs are evacuated and/or curtailed production because of a storm. On the form, include only those platforms and drilling rigs that are fully evacuated and those that are not evacuated. This form is available at the MMS Internet website at <http://www.gomr.mms.gov/homepg/mmsforms/frmindx.html>; however, we suggest that you maintain copies of the form in your office in the event the website is not available.

B. Facility shut-in report. In addition to Form MMS-132, provide the MMS GOMR with a report regarding each facility that remains shut in because of storm damage. Include in the report:

1. Platform name;
2. Daily oil production (BPD);
3. Cumulative oil shut in (barrels);
4. Daily natural gas production (MMSCFPD);
5. Cumulative natural gas shut in (MMSCF);
6. Anticipated time to return to production (days); and
7. Reason for shut-in (facility damage or transportation system damage).

C. Submittal. E-mail Form MMS-132 and the facility shut-in report to the MMS GOMR at [evacstats@mms.gov](mailto:evacstats@mms.gov) before 11:00 a.m. daily during the period of evacuation and shut-in. If you are unable to e-mail the form and report, telefax them to the MMS GOMR, Office of Field Operations, Technical Assessment and Operations Support, at (504) 736-2941. If you are unable to transmit the information to the MMS GOMR by either e-mail or telefax, telefax it to MMS headquarters office in Herndon, Virginia, at (703) 787-1093.

D. Damage reports. If you are providing daily facility shut-in reports as described above, do not also report this same information in your damage reports to the MMS GOMR District Manager.

E. Resumption of production. Under 30 CFR 250.192(c), you must notify the MMS when you resume production. Use the above e-mail address or telefax numbers in the same order of preference to make this notification.

### **Electronic Submittal**

A. General. Under 30 CFR 250.186(a)(3), you may submit digital data when MMS is equipped to accept it. In 2004, the MMS GOMR developed the eWell Permitting and Reporting System (see NTL No. 2004-G10) to provide this capability for well information. Use of this Internet-based system has greatly increased the efficiency of the transactions between OCS lessees and operators and the MMS GOMR.

The MMS GOMR has developed an enhancement to the eWell Permitting and Reporting System that provides you with the capability of electronically submitting the information on Form MMS-132 and the facility shut-in report together via a secure Internet site. You may use this system to provide the information in lieu of submitting paper forms. We strongly encourage you to use this feature. We believe it will provide an easier and more reliable reporting method, facilitate better business transactions, and provide for timelier decision making and information dissemination.

This new section in the eWell Permitting and Reporting System, entitled “Hurricane Reports,” became operational on June 15, 2006. This section is divided into five individual reports.

1. Platform Damage Report (30 CFR 250.188(a));
2. Pipeline Damage Report (30 CFR 250.188(a));
3. Rig Damage Report (30 CFR 250.188(a));

4. Pollution Report (30 CFR 254.46(b)); and
5. Platform/Rig Evacuation and Production Curtailment Report (30 CFR 250.192 and 186(a)).

If the “Hurricane Reports” Section in the eWell Permitting and Reporting System is not functioning or is otherwise not available, submit Form MMS-132 and the facility shut-in report by e-mail or telefax as described above.

B. Procedures. Those lessees and operators and pipeline right-of-way (ROW) holders interested in participating in this online system must apply to the MMS GOMR in order to designate a company representative to receive administrative entitlements. Attached to [NTL No. 2004-G10](#) is an “Application Manual” that provides information and guidance on obtaining access to the eWell Permitting and Reporting System. Those companies currently using the eWell Permitting and Reporting System need not reapply unless they intend to add new users specifically responsible for submitting the hurricane reports.

### **Miscellaneous**

A. Whether you submit Form MMS-132 and the facility shut-in report by e-mail or use the “Hurricane Reports” Section in the eWell Permitting and Reporting System, do not report any production that may still be shut in from hurricanes or tropical storms that occurred during 2004 or 2005.

B. During or after a storm, refer to the MMS website at <http://www.mms.gov> for further information or instructions.

### **Paperwork Reduction Act of 1995 Statement**

The information collection referred to in this NTL is intended to provide clarification, description, or interpretation of requirements contained in 30 CFR 250, subpart A and 30 CFR 254, subpart C. The Office of Management and Budget (OMB) has approved the information collection requirements in these regulations under OMB Control Numbers 1010-0114 and 1010-0091, respectively. This NTL does not impose additional information collection requirements subject to the Paperwork Reduction Act of 1995.

### **Contacts**

If you have any questions regarding this NTL, please contact Mr. Fred Hefren of the Technical Assessment and Operations Support Section by telephone at (504) 736-2924 or by e-mail at [fred.hefren@mms.gov](mailto:fred.hefren@mms.gov) or Mr. Stephen P. Dessauer of the New Orleans District at (504) 736-2508 or by e-mail at [stephen.dessauer2@mms.gov](mailto:stephen.dessauer2@mms.gov).

[original signed]  
Chris C. Oynes  
Regional Director

Attachment

## HURRICANE AND TROPICAL STORM EVACUATION AND PRODUCTION CURTAILMENT STATISTICS GULF OF MEXICO OCS REGION (GOMR)

SEND COMPLETED FORM VIA E-MAIL OR TELEFAX BEFORE 11:00 A.M. DAILY  
DURING THE PERIOD OF EVACUATION AND SHUT-IN TO:

E-MAIL: EVACSTATS@MMS.GOV

FAX: GOMR (Primary) - (504) 736-2941  
GOMR (Alternate) - (504) 736-2426  
MMS Headquarters (if GOMR office is closed) - (703) 787-1093

Name of Hurricane or Tropical Storm: \_\_\_\_\_

Company: \_\_\_\_\_

Contact: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

### EVACUATION STATISTICS BY GOMR DISTRICT OFFICE

TYPE OF FACILITY	Lake Jackson	Lake Charles	Lafayette	Houma	New Orleans	TOTAL
No. of platforms evacuated						
No. of drilling rigs evacuated						
No. of platforms <u>not</u> evacuated						
No. of drilling rigs <u>not</u> evacuated						

### PRODUCTION SHUT-IN STATISTICS BY GOMR DISTRICT OFFICE

TYPE OF PRODUCTION	Lake Jackson	Lake Charles	Lafayette	Houma	New Orleans	TOTAL
Oil (BOPD)						
Gas (MMSCFD)						

**Paperwork Reduction Act of 1995 (PRA) Statement:** The PRA (44 U.S.C. 3501 *et seq.*) requires us to inform you that MMS collects this information to be informed when operations and production are disrupted due to hurricanes or natural disasters. MMS uses this information to notify the Coast Guard in case of rescue needs and oil spills; to monitor when production is shut in and when resumed; and to notify the news media and interested public entities. Responses are mandatory (43 U.S.C. 1331 *et seq.*). No proprietary information is collected. An agency may not conduct or sponsor, and you are not required to respond to, a collection of information unless it displays a currently valid OMB Control Number. Public reporting burden for this form is estimated to average 1 hour per response, including the time for reviewing instructions, gathering and maintaining data, and completing and reviewing the form. You may direct comments regarding the burden estimate or any other aspect of this form to the Information Collection Clearance Officer, Mail Stop 4230, Minerals Management Service, Department of the Interior, 1849 C Street, NW, Washington, DC 20240.