

**UNITED STATES DEPARTMENT OF THE INTERIOR  
MINERALS MANAGEMENT SERVICE  
GULF OF MEXICO OCS REGION**

NTL No. 2000-G14

Effective Date: August 29, 2000

NOTICE TO LESSEES AND OPERATORS OF FEDERAL OIL, GAS, AND SULPHUR  
LEASES AND PIPELINE RIGHT-OF-WAY HOLDERS  
ON THE OUTER CONTINENTAL SHELF, GULF OF MEXICO OCS REGION

**Contact with District Offices and the Pipeline Section  
Outside Regular Work Hours**

This Notice to Lessees and Operators (NTL) supersedes NTL 98-22, dated October 5, 1998. It updates regulatory authorities, makes minor technical changes, and revises contact numbers.

**Introduction**

The regulations at 30 CFR 250 and 30 CFR 254 require you to obtain various drilling, production, and pipeline approvals from and make notifications to the Minerals Management Service (MMS) Gulf of Mexico OCS Region (GOMR). The purpose of this NTL is to describe the procedures you can use when you must contact a GOMR district office or the GOMR Pipeline Section to fulfill these requirements at times other than during regular office hours. Direct calls and telefaxes regarding drilling or production activities to the appropriate GOMR district office. See the Attachment to this NTL for description of the areas of responsibility for the various GOMR district offices. Please note that you must make your contacts regarding activities in the Corpus Christi Subdistrict to the Lake Jackson District. Direct calls and telefaxes regarding OCS pipeline operations to the GOMR Pipeline Section.

**Office Hours Information**

Regular office hours for the GOMR district offices and the Pipeline Section are 7:00 a.m. to 4:00 p.m., Monday through Friday. Direct all telephone calls outside these hours to the beeper number for the appropriate district office or the Pipeline Section. Engineering personnel assigned to respond after-hours will return your calls.

**Contact Information**

Addresses, telephone numbers, telefax numbers, and emergency beeper numbers for the GOMR district offices and the GOMR Pipeline Section are:

Office	Mailing Address	Office Number	Telefax Number	Emergency Beeper No.
New Orleans District	990 N. Corporate Drive Suite 100 New Orleans, LA 70123-3392	(504) 736-2504 or (504) 736-2505	(504) 736-2836	(504) 538-0231
Houma District	3804 Country Drive P.O. Box 760 Bourg, LA 70343-0760	(504) 853-5884	(504) 879-2738	(504) 580-5367
Lafayette District	201 Energy Parkway Suite 410 Lafayette, LA 70508	(337) 262-6632	(337) 262-6620	(337) 273-7366
Lake Charles District	620 Esplanade Street Suite 200 Lake Charles, LA 70605-2984	(337) 477-1265 or (337) 480-4600	(337) 477-9889	(337) 479-9434
Lake Jackson District	Oak Park Center 102 Oak Park Drive, Suite 200 Clute, TX 77531	(979) 265-7147	(979) 265-7206	(979) 237-7322
Pipeline Section	Mail Stop 5232 1201 Elmwood Park Boulevard New Orleans, LA 70123-2394	(504) 736-2591	(504) 736-2408	(504) 423-5340

### Activity Approval Request and Notification Procedures

Please limit telephone calls requesting non-emergency operational approvals to regular office hours. Your calls outside regular office hours must be for emergencies or to request approval to avoid shut-in of a drilling rig or production facility. The assigned personnel will return your calls the same day within a reasonable response time; however, you may experience a delay in some instances if assigned response personnel must attend to more immediate matters.

According to 30 CFR 250.191(a) and (b), you must notify the appropriate GOMR district office of all serious accidents; any death or serious injury; and all fires, explosions, and blowouts connected with any activities or operations on your lease or pipeline right-of-way. If the incident involves an OCS pipeline, notify the GOMR Pipeline Section. Make these notifications immediately upon discovery.

For non-emergency situations involving drilling or production activities that occur outside of regular GOMR office hours (e.g., postponed BOP tests under 30 CFR 250.407(e)(3), items lost overboard according to 30 CFR 250.300(d)), you may notify the appropriate district office by telefax instead of orally. In these cases, the GOMR accepts the date and time of the telefax as the official notification.

For non-emergency situations involving OCS pipelines that occur outside of regular GOMR office hours, contact the Pipeline Section during regular office hours to make the notifications required by 30 CFR 250.1008(a), (c), and (d); and, when possible, the pipeline repair notifications required by 30 CFR 250.1008(e). If you cannot make a repair notification during regular office hours, call the Pipeline Section beeper number listed above. However, in those cases where you install a clamp and comply with 30 CFR 250.1003(b)(2) and (c) to make the repair, you may notify the Pipeline Section on the first business day after you begin the repairs.

### **Oil Spill Notification Procedures**

As required by 30 CFR 254.46(a), you must immediately notify the National Response Center at (800) 424-8802 if you observe an oil spill from your facility, an oil spill from another offshore facility, or an offshore spill of unknown origin.

According to 30 CFR 254.46(b), you must notify the GOMR without delay if you have a spill from your facility that is one barrel or more or, if the volume is unknown, is thought to be so.

If the spill is related to drilling or production activities, either (1) telefax the appropriate GOMR district office to report the spill if it is 10 barrels or less or (2) telephone the appropriate GOMR district office to report the spill if it is more than 10 barrels.

If the spill is related to OCS pipeline activities, telephone the GOMR Pipeline Section to report it.

According to 30 CFR 254.46(c), you must immediately notify the appropriate GOMR district office and the responsible party, if known, if you observe a spill resulting from operations at another offshore facility.

### **Paperwork Reduction Act of 1995 Statement**

The Office of Management and Budget (OMB) has approved the information collection requirements for the regulations referenced in this NTL and assigned OMB control numbers. Each Part referenced in this NTL includes a section in the regulations (see 30 CFR 250.199 and 30 CFR 254.9) listing the applicable OMB control number(s). This NTL does not impose additional information collection requirements subject to the Paperwork Reduction Act of 1995.

**NTL Contact**

If you have any questions regarding this NTL, please contact the GOMR Office of Field Operations at (504) 736-2845.

A handwritten signature in black ink that reads "Chris C. Oynes". The signature is written in a cursive style with a large initial 'C'.

Chris C. Oynes  
Regional Director

Attachment

## ATTACHMENT

### AREAS OF RESPONSIBILITY OF GOMR DISTRICT OFFICES

#### NEW ORLEANS DISTRICT

Apalachicola (AP) - All OCS blocks  
 Atwater (AT) - All OCS blocks  
 Breton Sound (BS) - All OCS blocks  
 Chandeleur (CA) - All OCS blocks  
 Chandeleur, East Addition - All OCS blocks  
 Chandeleur Sound (CS) - All OCS blocks  
 Charlotte Harbor (CH) - All OCS blocks  
 De Soto Canyon (DC) - All OCS blocks  
 Destin Dome (DD) - All OCS blocks  
 Dry Tortugas (DT) - All OCS blocks  
 Ewing Bank (EW) - Those OCS blocks east of a line extending south from the west side of EW Block 787 including those Ewing Bank blocks north and east of Grand Isle, South Addition.  
 Florida Middle Ground (FM) - All OCS blocks  
 Gainesville (GV) - All OCS blocks  
 Grand Isle (GI) - All OCS blocks  
 Grand Isle, South Addition - All OCS blocks  
 Henderson (HE) - All OCS blocks  
 Howell Hook (HH) - All OCS blocks  
 Key West (KW) - All OCS blocks  
 Lloyd (LL) - All OCS blocks  
 Lund (LU) - All OCS blocks  
 Main Pass (MP) - All OCS blocks  
 Main Pass, East Addition - All OCS blocks  
 Main Pass, South Addition - All OCS blocks  
 Miami (MA) - All OCS blocks  
 Mississippi Canyon (MC) - All OCS blocks  
 Mobile (MO) - All OCS blocks  
 Pensacola (PE) - All OCS blocks  
 Pulley Ridge (PR) - All OCS blocks  
 Rankin (RK) - All OCS blocks  
 South Pass (SP) - All OCS blocks  
 South Pass, East Addition - All OCS blocks  
 South Pass, South Addition - All OCS blocks  
 St. Petersburg (PB) - All OCS blocks  
 Tarpon Springs (TP) - All OCS blocks  
 The Elbow (EL) - All OCS blocks  
 Viosca Knoll (VK) - All OCS blocks  
 West Delta (WD) - All OCS blocks  
 West Delta, South Addition - All OCS blocks

#### HOUMA DISTRICT

Bay Marchand (BM) - All OCS blocks  
 Ewing Bank (EW) - Those OCS blocks west of a line extending south from the west side of EB Block 787.  
 Green Canyon (GC) - All OCS blocks  
 Ship Shoal (SS) - All OCS blocks  
 Ship Shoal, South Addition - All OCS blocks  
 South Timbalier (ST) - All OCS blocks  
 South Timbalier, East Addition - All OCS blocks  
 South Pelto (PL) - All OCS blocks  
 Walker Ridge (WR) - All OCS blocks

#### LAFAYETTE DISTRICT

Eugene Island (EI) - All OCS blocks  
 Eugene Island, South Addition - All OCS blocks  
 Garden Banks (GB) - Those OCS blocks east of a line extending south from the west side of GB Block 64.  
 Keathley Canyon (KC) - Those OCS blocks east of a line extending south from the west side of KC Block 20.  
 South Marsh Island (SM) - All OCS blocks  
 South Marsh Island, North Addition - All OCS blocks  
 South Marsh Island, South Addition - All OCS blocks

### **LAKE CHARLES DISTRICT**

East Cameron (EC) - All OCS blocks  
 East Cameron, South Addition - All OCS blocks  
 Garden Banks (GB) - Those OCS blocks west of a line extending south from the east side of GB Block 63, and east of a line extending south from the west side of GB Block 143.  
 Keathley Canyon (KC) - Those OCS blocks west of a line extending south from the east side of KC Block 19, and east of a line extending south from the west side of KC Block 11.  
 Sabine Pass, Louisiana (SA) - All OCS blocks  
 Vermilion (VR) - All OCS blocks  
 Vermilion, South Addition - All OCS blocks  
 West Cameron (WC) - All OCS blocks  
 West Cameron, South Addition - All OCS blocks  
 West Cameron, West Addition - All OCS blocks

### **LAKE JACKSON DISTRICT**

Alaminos Canyon (AC) - All OCS blocks  
 Brazos (BA) - All OCS blocks  
 Brazos, South Addition - All OCS blocks  
 East Breaks (EB) - All OCS blocks  
 Galveston (GA) - All OCS blocks  
 Galveston, South Addition - All OCS blocks  
 Garden Banks (GB) - Those blocks west of a line extending south from the east side of GB Block 142.  
 High Island (HI) - All OCS blocks  
 High Island, East Addition - All OCS blocks  
 High Island, East Addition, South Extension - All OCS blocks  
 High Island, South Addition - All OCS blocks  
 Keathley Canyon (KC) - Those OCS blocks west of a line extending south from the east side of KC Block 10.  
 Mustang Island, E. Add. - MU Blocks A-39 through A-49, A-69 through A-79, A-103, and A-104.  
 Sabine Pass, Texas (SX) - All OCS blocks

### **CORPUS CHRISTI SUBDISTRICT**

Corpus Christi (CC) - All OCS blocks  
 Matagorda Island (MI) - All OCS blocks  
 Mustang Island (MU) - All OCS blocks  
 Mustang Island, East Addition - All OCS blocks except MU Blocks A-39 through A-49, A-69 through A-79, A-103, and A-104.  
 North Padre Island (PN) - All OCS blocks  
 North Padre Island, East Addition - All OCS blocks  
 Port Isabel (PI) - All OCS blocks  
 South Padre Island (PS) - All OCS blocks  
 South Padre Island, East Addition – All OCS blocks