



Project MOC

MOC #: PMOC-GC787-ATL-09-0016

Date Initiated: 4/20/2009

Initiator/Author: Broman, Bill

| | | | | | |
|--------------------------|-----------------|-----|-----------------------|----------------|-----|
| Project Team: | Atlantis Subsea | ? | Type of Change:: | Administrative | ? |
| Verifier/Coordinator: | Mack, John G | ... | Source of Change: | BP Internal | ? |
| Desired Completion Date: | 4/24/2009 | ... | Start Date: | 4/20/2009 | ... |
| System: | Subsea | | External Reference #: | | |
| | | | Priority: | B (Med) | |

Proceed with MOC Process ? Yes No Clarify

Title:

Atlantis Subsea Project Documentation Handover process

Reason for the MOC Request:

Due to the extended time frame for Atlantis Subsea Project operations at DC1 from the Manifold changeout and ongoing development, the completion and final handover of a complete set of Subsea project documentation to Operations has been delayed as a result of continual updates on many documents. Currently the documentation files are maintained in the Operations and Project document storage systems depending upon the stage of completion while at all times still available to any interested party within Atlantis. This is a deviation from the intent of the project to have had a complete set of documentation handed over after start-up of Atlantis. There is an ongoing program to complete and move documents to Operations as they are available.

Describe the MOC Request & Impact on Existing Systems:

It is proposed to formalize the existing process of only transferring to Operations the Subsea Project documentation that has been completed and will not need to be updated in the next couple of years of the ongoing Subsea Project as a result of currently identified project scope. At all times the documentation will be available, in updated form, in either the Project or Operations document storage systems. The intent of this proposal is to eliminate the need for repeated document handovers between the Project and Operations. This proposal will have no impact on access to documents by the Atlantis project and will not impact access to any documentation required for regulatory purposes. As previously mentioned, this proposal is to maintain the current process being used by Operations and the Subsea project for Subsea Project documentation handover.

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Project MOC Reviews

! Comments have been added for this MOC

| Review | Responsible Person | Disposition | | Completed By |
|---------------------|--------------------|----------------------------------------|--------------------------------|-------------------|
| HSER | | <input type="radio"/> Agree | <input type="radio"/> Disagree | |
| Subsurface | | <input type="radio"/> Agree | <input type="radio"/> Disagree | |
| Marine | | <input type="radio"/> Agree | <input type="radio"/> Disagree | |
| Subsea | | <input type="radio"/> Agree | <input type="radio"/> Disagree | |
| Topsides | Taylor, Alastair | <input checked="" type="radio"/> Agree | <input type="radio"/> Disagree | DeJohn, Kenneth P |
| Project Services | Naseman, Bill E | <input checked="" type="radio"/> Agree | <input type="radio"/> Disagree | Naseman, Bill E |
| Project Leadership | Broman, Bill | <input checked="" type="radio"/> Agree | <input type="radio"/> Disagree | Broman, Bill |
| Construction | | <input type="radio"/> Agree | <input type="radio"/> Disagree | |
| Commissioning | | <input type="radio"/> Agree | <input type="radio"/> Disagree | |
| Drilling | | <input type="radio"/> Agree | <input type="radio"/> Disagree | |
| Completions | | <input type="radio"/> Agree | <input type="radio"/> Disagree | |
| Operations | Lowe, Jon | <input checked="" type="radio"/> Agree | <input type="radio"/> Disagree | Lowe, Jon |
| Hull and Mooring | | <input type="radio"/> Agree | <input type="radio"/> Disagree | |
| Process and Utility | | <input type="radio"/> Agree | <input type="radio"/> Disagree | |
| Technical Authority | | <input type="radio"/> Agree | <input type="radio"/> Disagree | |
| | | <input type="radio"/> Agree | <input type="radio"/> Disagree | |
| | | <input type="radio"/> Agree | <input type="radio"/> Disagree | |
| | | <input type="radio"/> Agree | <input type="radio"/> Disagree | |

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Project MOC Approval

Please select the approval levels required for this MOC:

Level1

Level2

Level3

Level 1 Approvals:

! Comments have been added for this MOC

| Approver | | Disposition | | | Date | Approved By |
|---------------|-----|------------------------------------------|------------------------------|-------------------------------|----------|---------------|
| Todd, Simon P | ... | <input checked="" type="radio"/> Approve | <input type="radio"/> Cancel | <input type="radio"/> Clarify | 7/6/2009 | Todd, Simon P |
| | ... | <input type="radio"/> Approve | <input type="radio"/> Cancel | <input type="radio"/> Clarify | | |
| | ... | <input type="radio"/> Approve | <input type="radio"/> Cancel | <input type="radio"/> Clarify | | |

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Project Change Action Items

! Comments have been added for this MOC

| Action Item Description | Responsible Person | Due Date | Check to Complete | Completed By |
|-------------------------------------------------------------------------|--------------------|------------|--------------------------|--------------|
| Incorporate document handover into ATL/TH Updated Doc Control Procedure | Mack, John G | 07/09/2009 | <input type="checkbox"/> | |
| | | | <input type="checkbox"/> | |

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